

**PISCATAWAY PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES**

Monday, February 8, 2021

Harry Parra, President, called the meeting to order at 7:32 p.m.

Trustees attending: Harry Parra, Evelyn Hartmann, Fred Cassaday, Chris Irovando, Tim Dacey, Mark Hardenburg

Also attending: Heidi Cramer, Library Director; Lee Buttitta; Maggie Serpico, Friends

The meeting was held via Zoom due to the ongoing state of emergency in New Jersey. Harry Parra indicated that proper notice was given to the newspapers. The information was posted on the library website and the township was also notified.

ANNOUNCEMENTS

None

MINUTES

The Trustees reviewed the minutes for the reorganizational and regular meetings held on January 11, 2021. Tim Dacey made a motion to approve the January minutes and Chris Irovando seconded. The motion carried.

TREASURER'S REPORTS FOR JANUARY

Fred Cassaday, Treasurer, reviewed the Fine Account and the Development Account reports for the month of January 2021. Mark Hardenburg made a motion to approve the Fine Account and Development reports for January 2021. Lyn Hartmann seconded and the motion carried.

FINANCIAL STATEMENTS AND DISBURSEMENTS FOR JANUARY

Fred Cassaday reviewed the January 2021 (Calendar Year 2020) and January 2021 (Calendar Year 2021) Financial Statements and Disbursements. Chris Irovando made a motion to approve the Financial Statements and Disbursements for January 2021 (CY 2020) January 2021 (CY 2021) and Mark Hardenburg seconded. The motion carried.

COMMITTEE REPORTS

None

DIRECTOR'S REPORT

Ms. Cramer submitted a written report.

The roof repair at Kennedy Library has been completed.

A check was received from Dawn Foods to be used for increased technology capacity at Westergard Library.

Wireless security cameras have been installed at both libraries. Exterior security cameras have been purchased. All cameras have remote and mobile access and have the ability to save footage.

Three glass display cases, funded by a grant from the Friends, have been delivered. Mr. Dacey thanked the Friends for their support.

The United Way has placed a lock box at Kennedy Library so people can drop off copies of income tax documents. VITA volunteers will then assist them in their tax returns.

OLD BUSINESS

None

NEW BUSINESS

None

OPEN TO THE PUBLIC

Maggie Serpico from the Friends reported that there are three volunteers currently working on cleaning up the back room. When the library reopens to the public, the Friends are hoping to hold small monthly book sales.

CLOSED SESSION

Tim Dacey made a motion to move into closed session and Mark Hardenburg seconded. The motion carried.

Tim Dacey made a motion to return to open session. Mark Hardenburg seconded and the motion carried.

Mark Hardenburg made a motion to accept the personnel transactions and Tim Dacey seconded. The motion carried.

New Hires

Eliza Mani, part-time, Page, User Services, \$12.00 per hour, effective February 15, 2021

OTHER

ADJOURNMENT

Harry Parra made a motion to adjourn the meeting and Tim Dacey seconded. The motion carried and the meeting was adjourned at 7:57 p.m.

Secretary

Recorded and prepared by Lee Buttitta